

Presenting at EMINDIA

Formats:

Podium - Present your work at the podium with a PowerPoint slide show.

Poster - Present your work in the poster area with a single slide e-poster.

Duration:

Podium - 12 minutes presentation + 3 minutes Q&A session.

Poster - 5 minutes presentation + 2 minutes Q&A session.

Uploading presentation:

Bring your presentation on a USB flash drive / pen drive, to upload on the morning of the presentation. There will be a designated uploading area.

Templates:

Standard design templates will be available for download on the website. There is no limit to number of slides, but presenters must adhere to time limits.

Punctuality:

Arrive early, upload your presentation, introduce yourself to the co-ordinating team.

Basics

Slide-show Structure:

- Introduction slide - with title, author name, affiliation.
- Disclosures - of any commercial or financial interests, or other affiliations.
- Body of presentation - avoid information overload. Practice your timing.
- Summary slide - conclude with succinct take-home points.
- Last slide - thanks and references.

Rules:

- Confidentiality - must be maintained at all times. (No patient identifiers!)
- Copyrights - use copyright-free material including images and videos, or acquire relevant permissions.
- Medical abbreviations - use standard abbreviations (e.g., DM = diabetes mellitus).
- Medicines names - use generic names (e.g., paracetamol - not crocin, dolo, etc.).
- Preparedness - arrive early, check the tech, stick to time.